



Facilities Assistant

Alexo Therapeutics is a clinical-stage immune-oncology company developing therapies that block the CD47 checkpoint mechanism. Alexo Therapeutics was formed in 2015 as an independent, private biotech company, located in South San Francisco.

We are seeking a responsible and energetic person to assist with our daily facility operations as a part-time employee (approximately 20 hours/week). This position will support the moving and unloading of deliveries, moving laboratory waste, ordering and organizing supplies, laboratory safety tasks, simple equipment assembly, and general cleaning of laboratory areas, glassware, and break room.

The daily work hours will be Monday through Friday from 9:00am – 1:00pm.

Qualifications

- High school diploma or equivalent; college education is a plus
- Ability to work independently, problem-solve, and efficiently manage time
- Clear verbal and written communication skills
- Ability to push, pull, and lift up to 50 lbs.
- Basic mechanical assembly skills
- Strong attention to detail
- Basic computers skills to navigate on-line training, e-mail, documents and spreadsheets

Alexo Therapeutics is an equal opportunity employer. All applicants should be legally entitled to work for any employer in the U.S.